

Board of Supervisors Minutes  
Reorganization – January 4, 2016

Chairman Elston opened the Reorganization meeting at 7:00 P.M. on Monday, January 4, 2015. Chairman Elston welcomed Frank V. Daniel, Jr. as the new supervisor for our township. He inquired if Mr. Daniel had been sworn in, he had as he went to the mass swearing in on January 2, 2016 at Honey Brook Township.

**Reorganization:**

Mr. Elston to appointed Nelson Beam as temporary chairman and Mr. Beam called for nominations for Chairman. Mr. Daniel nominated Mr. Elston as Chairman, this was seconded by Mr. Beam and vote was carried unanimously then Mr. Elston resumed his duties as chairman.

Mr. Elston nominated Mr. Beam as vice chairman, Mr. Daniel made the second. Vote carried unanimously.

The following nominations took place:

	First/Second
Secretary/Treasurer.....	Susan L. Ward (Beam/Daniel)
Road Master.....	Nelson R. Beam (Elston/Daniel)
Road Manager.....	Robert J. Sautner (Beam/Elston)
Solicitor.....	Buckley, LLP (Daniel/Beam)
	Kristin S. Camp
Zoning Officer.....	Francis Newhams
	Yerkes Associates (Beam/Daniel)
Vacancy Board.....	David Kolpak (Elston/Beam)
EMC.....	H. Barclay Hargreaves (Daniel/Beam)
Bank.....	BB&T (Elston/Daniel)
Engineer.....	Cedarville Engineering Group
	April M. Barkasi (Beam/Daniel)
Planning Commission Secretary	Christine Raines (Daniel/Beam)

The above nominations were voted on and motion carried unanimously by a vote of 3-0.

The business hours will remain Monday, Tuesday and Wednesday from 9:00 A.M. to 2:00 P.M. (Beam/Daniel – Vote 3-0)

All previously adopted Ordinances and Resolutions are readopted for 2016.  
(Beam/Elston- Vote 3-0)

Mr. Elston will head the building for maintenance (Beam/Daniel- Vote 3-0) and Mr. Daniel will head the park. (Elston/Beam- Vote 3-0)

The meetings will remain the second Monday of each month at 7:00 P.M.. (Daniel/Beam– Vote 3-0)

The Treasurer’s Bond will remain the same for 2016 at \$200,000. (Beam/Daniel- Vote 3-0)

All three supervisors and the secretary will attend the 2016 PSATS Convention in April. Mr. Beam made the motion to pay all expenses outside of a public meeting. This was seconded by Mr. Daniel (Vote 3-0).

Appointments:

Planning Commission:

James Coffman (Beam/Daniel – Vote 3-0)

Zoning Hearing Board:

Norman Coulter (Beam/Daniel – Vote 3-0)

Park and Recreation Board:

David Mast (Elston/Beam-Vote 3-0)  
Keith Grant (Elston/Beam- Vote 3-0)

Historic Commission:

Kathy Duncan (Beam/Daniel – Vote 3-0)  
Paula McGinness (Beam/Daniel –Vote 3-0)  
Carole Chappelle (Beam/Daniel –Vote 3-0)  
Marion Piccolomini (Beam/Daniel- Vote 3-0)

Park rentals will remain the same for 2016 \$50 for residents and \$75 for non-residents. Payment should be received within 2 weeks of requesting the rental. (Mast/Beam – Vote 3-0)

Compensation for 2016:

Secretary/Treasurer.....\$30.00 per hour/\$80 per meeting  
(Beam/Elston)

Road Master.....	\$26.00 per hour (Beam/Elston)
Board of Supervisors.....	\$26.00 per hour (Beam/Elston)
Road Manager.....	\$26.00 per hour (Beam/Elston)
Laborer.....	\$20.50 per hour (Beam/Elston)
Equipment Operator.....	\$24.00 per hour (Beam/Elston)
P.C. Secretary.....	\$23.85 per hour 2 hour minimum (Elston/Beam)
Cleaning Building.....	\$23.00 per hour (Beam/Elston)
Mowing Park.....	\$26.00 per hour (Beam/Elston)
Snow Removal.....	\$26.75 per hour (Beam/Elston)
Summer Help.....	\$18.25 per hour (Beam/Elston)

All the compensation motions were carried by unanimous vote of 3-0.

Mileage is set at .54 per mile

Yerkes work authorization was approved and signed on a Motion made by Mr. Beam seconded by Mr. Daniel). Vote 3-0

Reorganization was completed at 7:20 P.M. Chairman Elston continued with the regular meeting.

Roll call was taken and present were Gary C. Elston, Nelson Beam and Frank Daniel. Others present were Frank Newhams, Zoning Officer, April Barkasi, Engineer and Kristin Camp, Solicitor.

The December 30, 2015 Minutes were approved as written on a Motion made by Mr. Beam, seconded by Mr. Daniel. Motion carried unanimously.

Treasurer’s Report:

General Fund - Money Market:	1,523,744.94
General Fund – Checking	3,374.89
General Fund – EMS	10,841.74
State Fund – Money Market:	124,442.17
State Fund – Checking:	4,296.31
PLGIT Regular:	537.12
PLGIT Recreation	285.09
Act 209	1,894.33
CD’S	
Capital Fund	130,521.06

New Truck 49,204.73  
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Elverson Ambulance	31,314.54
TVFD	31,314.84
Glenmoore Fire Co.	20,065.20
First Resource Bank	240,000.00
First Resource Cedars	60,519.91

Public Hearing for Ordinance No. 122 – 2016 Sewage Management Ordinance was opened at 7:30 P.M. Ms. Camp reviewed the advertised ordinance that was advertised in the Daily Local News on December 22, 2015. Chairman Elston called for public comment and Mr. Shawn Blickley asked exactly what would trigger this ordinance. Both Ms. Camp and Ms. Barkasi answered Mr. Blickley’s question with an explanation on why we are updated our existing ordinance.

**Motion:** Mr. Beam made the motion to adopt and sign Ordinance No. 122 – The Sewage Management Ordinance. Mr. Daniel made the second. Motion carried.

Codification of the stand- alone ordinances was discussed. The secretary will get prices for our March meeting.

Chairman Elston closed the public hearing and resumed the regular meeting.

**Reports:**

Mr. Newhams gave the Zoning for the past month. He also discussed the shooting complaint on North Manor Road.

Planning Commission draft minutes were reviewed.

Road Report was given by Nelson Beam.

Recreation Report: Ms. Barkasi discussed the ADA path that we need for the new playground equipment that has to be installed prior to us having a final inspection to received our grant money. Additional Handicapped signs are also needed.

Susan Ward gave the Historical Commission Report.

**New Business:**

DigEntGrp- Michael Kerr: Planning Module was submitted on December 7, 2015. The review letter dated January 4, 2016 from Cedarville Engineering Group was reviewed. Based on this letter the board directed Ms. Barkasi to contact DEP to discuss how to go about this situation as we need some guidance as if sent the way the Planning Module is

it will be returned. After a lengthy discussion the board decided with the following motion:

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**Motion:** Mr. Beam made the motion to deem the Planning Module as incomplete based on the January 4, 2016 letter from Cedarville Engineering Group. Our engineer is to contact DEP for direction, this was seconded by Mr. Daniel. Motion carried.

DigEntGrp has requested additional time to review his subdivision plan. **Motion:** Mr. Elston made the motion to grant Mr. Kerr's request by approving an addition 90 days to review his subdivision, Mr. Beam made the second. Motion carried.

At our December 14, 2015 meeting many residents voiced their concerns regarding the bridge closing on Route 82 (North Manor Road) for the turnpike widening that is going to take place over the next several years. The residents have presented a letter to the Board of Supervisors voicing their concerns. The Board of Supervisors has asked Ms. Barkasi to reach out to Brian Mostek, P.E. for the Pennsylvania Turnpike Commission to discuss some of the issues regarding this project.

The Booster System Ordinance was tabled until we can speak with our EMC Barclay Hargreaves.

The 2016 Contract for the Twin Valley Fire Department was signed on a motion made by Mr. Beam, seconded by Mr. Daniel. Motion carried.

The bills were paid as listed on a motion made by Mr. Beam, seconded by Mr. Daniel. Motion carried.

General Fund:                      \$5,860.17

With no further business to discuss, adjournment took place at 9:35 P.M. on a Motion made by Mr. Beam, seconded by Mr. Daniel. Motion carried.

Respectfully submitted,

Susan L. Ward, Secretary/Treasurer